



**Meadowthorpe Neighborhood Association
Executive Officer Meeting
January 17, 2017
333 Larch Lane, Lexington, Ky 40511
Minutes-not approved until 2/2017**

5:00pm President Capillo called the meeting to order

Committee updates

Determined to focus on a few committees and encourage participation from more neighbors by describing committee assignments, and adding more spots to each committee.

Communication: Beth Workman has volunteered to serve as chair. Secretary Traci Letcher will also serve on this committee. Sara Moreno will assist in editing the monthly newsletter.

Open committee spots: Hospitality, Spirit, Community Center, Neighborhood Watch

Community Center Rentals

No rentals in December 2015 & 2016. Last rental 11/4/2016. Currently key holders of Jim Stone, Russ DiBella, Jim Capillo, Bill Congleton, Linda Melton. Discussion of separate rates for non-profit and personal rentals. There are 2 long-time clubs which use the center and have asked for a discount to use the community center. We need to determine whether the city will allow a separate/lower fee for any group.

Board meeting

VP Bill Congleton has called a Board meeting for Wednesday, Feb. 1, 7pm. Ten days notice is required for this quarterly meeting. The Board will discuss: approval of budget, approval of calendar (meeting dates, events), rental policy.

Organization

President Jim Capillo will serve as contact for the city and state. VP Bill Congleton will serve as contact for the Board. Secretary Traci Letcher will serve as contact for communication with neighbors. Meadowthorpe e-mail will be checked by an executive

member each month on a rotating basis. Messages should be forwarded to each executive member and assigned member for the month will address the e-mail.

Treasurer

Linda Melton asked to have new members to be listed as official 'check signatures' and will bring the bank card to the next meeting for signatures. Treasury report: ending balance of \$27,000. Budget was reviewed and edited for Board approval, then General Membership approval in February.

Newsletter

The following items have been listed to Newsletter Chair Beth Workman for the February newsletter: community center rental procedures/costs, committee descriptions, new executive team members, Board meeting, how to keep informed (social media, etc.), paying dues.

Hospitality

At next meeting, sign-up sheet for monthly food/snacks provided at social time of meeting. Reimbursement provided for all purchases.

Next General Membership Meeting: Tuesday, Feb. 14, 7pm.

Meeting adjourned at 8:15pm.

Respectfully submitted,

Traci Letcher, Secretary